

Maldon Orchestra Rules and Regulations

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Last Amended:



The Maldon Orchestra Constitution is the legal governing document which defines the objects and organisational structure of Maldon Orchestra.

This Rules and Regulations document sets out in more detail the rules, expectations and operating procedures for Maldon Orchestra.

The Management Committee may from time to time make rules or bye-laws for the conduct of their business.

The rules or bye-laws shall be binding on all members of the Orchestra.

No rule or bye-law shall be inconsistent with, or shall affect or repeal anything contained in the Constitution

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1. Expanding on the specific aims and objectives of the society

The aims and objectives of Maldon Orchestra are :

- a) To give people of all abilities the opportunities to play music together providing them with opportunity to develop instrumental technique, musical repertoire, ensemble playing and public performance.
- b) To encourage and support the establishment and performances of smaller groups created by and involving members of the Orchestra.

2. Rules around the Management Committee election process

The following procedure will be used to elect Management Committee members at the AGM

- a) Any member who is willing to help run the Orchestra by becoming a Committee Member should pass their name to the Committee before the AGM
- b) A maximum of 7 Management Committee members will be elected at the AGM
- c) If agreed by all members, all existing Committee members wishing to continue will be re-elected en-mass without a vote.
- d) If there are objectors, then each existing Committee member will be re-elected individually by getting more than 50% of votes
- e) If the number of elected Committee members is then less than 7, a vote will be taken on each proposed candidate.
- f) Only candidates who get more than 50% of vote will be considered for Committee membership.
- g) The Committee vacancies will be filled starting with the highest vote, then next highest etc until a maximum of 7 Committee members have been elected
- h) The Management Committee shall have the power to co-opt members to fill any vacancy not filled at the AGM or arising thereafter.
- i) The Committee must decide who among them will be the Chairman, Treasurer and Secretary of the Orchestra, at their first meeting after the AGM

3. Rules about how, how often and by whom, the 'Rules and Regulations' document will be updated

The Management Committee will revise this document as and when they feel it is necessary. All revisions must be approved by the Committee.

4. Where the document, and any changes made, can be found and/or will be disseminated.

This document will be held by the Secretary and can be viewed by all members on the Orchestra website.

Members will be informed when revisions have been made.

New members will be given a copy of the document in their welcome pack.

5. Management Committee responsibilities

The Committee members are jointly responsible for ...

- a) All arrangements and the management of rehearsals and concerts and control of expenditure and finance. They should ensure that the Orchestra is being well run, delivering its objects for public benefit and that income is being used correctly (i.e. to promote and meet the objects).
- b) Appointing the Musical Director and Orchestra Leader, while paying due regard to the views of the playing members.